

# S & C MINISTRIES



## MEETING REQUEST FORM

Thank you for your interest in having Pastor Samuel Segundo speak at your church or event. This form is used to determine if a meeting can be confirmed. After we review this form, we will promptly inform you concerning your request. To serve you better, please fill out this form as completely as possible and return via email ***sandcpartner@gmail.com*** Go ahead and get started.

### **GENERAL INFORMATION:**

Church Name: \_\_\_\_\_

Church Website: \_\_\_\_\_

Church Phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Church Office Hours: \_\_\_\_\_

### **CONTACT INFORMATION**

Pastor's Name: \_\_\_\_\_ Spouse: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title/Position: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

## **ABOUT THE REQUESTED MEETING**

Date(s) of Meeting: \_\_\_\_\_

Time(s) of Meeting: \_\_\_\_\_

Street Address of Meeting: \_\_\_\_\_

## **TYPE OF MEETING**

- ☐ Weekly Church Meeting
- ☐ Conference (List other Speakers): \_\_\_\_\_
- ☐ Special Occasion (Type of Occasion): \_\_\_\_\_

What is the dress code for this meeting?    Dressy ☐    Business ☐    Casual ☐    Jeans ☐

## **HONORARIUM:**

Pastor Sam Segundo and S&C Ministry does not set a specific amount related to his honorarium. We believe that God will direct you as how to honor the ministry gift of Pastor Sam. **Honorarium must be payable to S&C Ministries and given personally to Pastor Sam upon his arrival, as he would like to bless the honorarium.**

### **In addition to the Honorarium, the organization/church is responsible for:**

- All travel expenses must be covered by host. *We will notify you if Pastor Sam will be driving or flying.*
- Airfare for 2 persons (1 for Pastor Sam (Economy) and 1 for his wife or assistant (Economy)). *We will notify you if Pastor Sam decides to travel alone.*
- Two Hotel Rooms- (1 for Pastor Sam and 1 for Assistant). Pastor Sam does prefer to stay in a Marriott Chain hotel (Springhill Suites, Courtyard Marriott, Fairfield Inn & Residence, etc.). *We will notify you if Pastor Sam decides to travel alone.* Examples of other hotels include:
  - Marriott
  - Sheraton
  - Hilton
  - Embassy Suites

## **MEDIA KIT:**

Once approved, Pastor Sam's team will send promotional pictures, bio, and video bio. Pastor Sam does recommend that his video bio, be presented right before he takes the stage. If not able to show video, please introduce Pastor Sam by reading his bio. If you have any questions or concerns about any of the material sent, please email [familyfaithmedia@gmail.com](mailto:familyfaithmedia@gmail.com).

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If there are any details that have not been covered by this Meeting Request Form that you would like us to be aware of, **please don't hesitate to contact us.**

S&C Ministries | 810 E. 11<sup>th</sup> Place | Big Spring, TX 79720 | Phone: 432-267-6001

Contact Person: Emmeline Beltran ([sandcpartner@gmail.com](mailto:sandcpartner@gmail.com))